

**The Chinese University of Hong Kong
Department of Biomedical Engineering**

**BME Overseas Summer Research Exchange Programme (2025-26) and
BME Overseas Summer Research Exchange Scholarship (2025-26)**

Application Guidelines

A. BME Overseas Summer Research Exchange Programme (2025-26)

BME professors will contact potential overseas hosts each year. Students interested in these opportunities are encouraged to apply for CUHK travel scholarships, including the prestigious Charles Kao Overseas Summer Research Scholarships, as well as other scholarships offered by the University and College. As a result, financial support from hosts is not necessary. The list of overseas hosts is included in the application form. More information about this exchange programme is provided below:

1. Eligibility & Criteria

- For full-time Year 3 undergraduate students or
- For full-time Year 2 undergraduate students (Advanced standing entry) and
- Having strong academic performance (with a cumulative GPA of 3.0 or higher) or
- Previous research experience (e.g. completing our engineering summer research internships on campus)

2. Supporting Documents

- A completed application form
- Latest transcript with GPA
- Updated CV
- A personal statement in English of 200 words that elaborates on motivation/objectives for joining this Exchange Programme
- A preferred project (up to 3)
- The results of the English Test (optional depending on the requirements of the hosting institute)

3. Information Q&A Session

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| Date | 12 December 2025 (Friday) |
| Time | 11:30 AM - 12:30 PM |
| Venue | ERB Room 1122 (Computer Lab) |

4. Important Date

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| Application Deadline | By 5:00pm on 22 December 2025 |
| Interview by the BME Panel | 8 - 9 January 2026 |
| Matching and Nomination to the Hosts | 12 - 23 January 2026 |
| Interview and Decision by the Hosts | 24 January – 6 February 2026 |
| Official Notification of Acceptance | By the end of February 2026 |

5. Application Process

- After the BME panel interview, the selection panel, composed of at least two faculty members, will conduct a matching process according to the student's track record. The panel will forward the recommendation to the overseas hosts for further consideration.
- Overseas hosts may choose to interview applicants. Upon mutual agreement between the applicant and the host, the student will receive an official letter of acceptance from the Department.
- If the overseas host decides not to accept the recommended applicant, the Department may consider arranging another potential host, provided that the list of hosts has not been exhausted.
- Upon acceptance into the Research Exchange Programme, students are expected to:
 - Contact the Hosting Supervisor: Reach out to discuss the details of the research project and confirm the start and end dates (the typical exchange duration is 10 weeks).
 - Visa Application Communication: If necessary, liaise with the hosting institution regarding the visa application process.
 - Secure Financial Support: Obtain any required financial assistance from their colleges and/or OAL.
 - Arrange Accommodations and Insurance: Independently organize housing and relevant insurance.
 - Notify Programme Coordinator: Inform the Exchange Programme Coordinator and administrative staff of the finalized start and end dates as soon as they are confirmed.
 - Letter of Recommendation: The Coordinator may provide a letter of recommendation for the student's fellowship and visa application.
 - Student Responsibility: While the Coordinator and admin staff will offer support, it is ultimately the student's responsibility to stay on track throughout the process.
- During the exchange, students are expected to:
 - Notify the Coordinator of the Exchange Programme and Admin staff upon arrival.
 - Provide regular updates to the Coordinator of the Exchange Programme and Admin staff throughout the exchange.

- After completing the exchange, students are required to submit a summary report that includes, but is not limited to, the following information:
 - The department, institution, and country where the exchange took place
 - The duration of the exchange (start and end dates)
 - The projects involved during the exchange
 - Achievements from the exchange, such as publications or documents resulting from your work, as well as experience sharing with fellow students or juniors interested in exchange at the same institution. This may include insights from the preparation stage, work conducted during the exchange, or cultural differences encountered.
 - Pictures or videos taken during the exchange, whether during leisure time or lab work.
- Students who do not submit a summary report without a valid justification may be ineligible for future Exchange Programmes hosted by the Department of Biomedical Engineering.
- Late applications will not be considered.
- The department's decisions are final and not subject to review, and the reasons for shortlisting, nominating, granting or refusing to offer an award will not be given.

B. BME Overseas Summer Research Exchange Scholarship (2025-26)

BME has offered overseas summer research exchange scholarships to encourage and support our students in applying for these exchange programmes, enabling them to explore their studies in another country. Students can indicate their preference for different types of Exchange Scholarships. The BME Overseas Summer Research Exchange Scholarship is listed below for your reference.

Number and Value of Awards

Up to three awards of HK\$20,000 each

(The total amount may vary depending on any scholarships received.)